



Special Meeting of the Board
(Board By-Laws S. 6.3.3)
Tuesday, July 10, 2018 ♦ 1:00 p.m.
Boardroom

Members: Trustees:
Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani,
Bonnie McKinnon

Senior Administration:
Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of
Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of
Education)

1. Opening Business

1.1 Opening Prayer

1.2 Attendance

1.3 Approval of the Agenda

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1.4 Declaration of Interest

2. Committee and Staff Reports

2.1 Addition – St. Frances Cabrini School, Delhi
Presenter: Thomas R. Grice, Superintendent of Business & Treasurer

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2.2 St. Mary's Catholic Learning Centre – Sprucedale Campus (Dedicated to
St. Giovanni (John) Bosco*)
Presenter: Chris N. Roehrig, Director of Education & Secretary

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3. Business In-Camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- The security of the property of the board;
 - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - The acquisition or disposal of a school site;
 - Decisions in respect of negotiations with employees of the board; or
 - Litigation affecting the board.

4. Report on the In-Camera Session

5. Adjournment

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD SPECIAL MEETING OF THE BOARD**

Prepared by: Thomas R. Grice, Superintendent of Business & Treasurer
Presented to: Board of Trustees
Submitted on: July 10, 2018
Submitted by: Chris Roehrig, Director of Education & Secretary

ADDITION – ST. FRANCES CABRINI SCHOOL, DELHI
Public Session

BACKGROUND INFORMATION:

The Board of Trustees approved the construction of a two-room addition to St. Frances Cabrini School in Delhi. The design of the addition has been completed and the construction tender was issued on May 17, 2018 to ten pre-qualified general contractors. The tender closed on June 13, 2018.

DEVELOPMENTS:

The Ministry allocation for the project is \$1,333,044.

The contractor bids for the construction project have been received and are summarized below. Three contractors submitted compliant bids. The lowest bid was received from Reid & Deleye Contractors Ltd. in the total amount of \$ \$1,300,600; excluding HST at 13%.

The following is a list of bids received.

General Contractors	Total Tender Sum (excluding HST)
Gen-Pro (1320376) Ontario Ltd.	\$1,305,000
Percon Construction Inc.	\$1,725,000
Reid & Deleye	\$1,300,600

When Architect Fees at 5.27% and net HST were included on the base bid, there was an approximately \$66,000 shortfall from the Ministry allocation.

The Board worked in partnership with the two lowest bidders to make alterations to the project/ Approximately \$82,000 was eliminated from the overall cost by Gen-Pro (1320376) Ontario Ltd.. Reid & Deleye Contractors Ltd. could not provide the required savings.

The revised total base bid by Gen-Pro (1320376) Ontario Ltd. is \$1,222,975; excluding HST. When Architect Fees at 5.27% and net HST are included on the base bid, the revised bid falls within the Ministry allocation.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the awarding of the contract for the two-room addition at St. Frances Cabrini School, Delhi to Gen-Pro (1320376) Ontario Ltd., in the amount of \$1,222,975, excluding HST.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: Chris N. Roehrig, Director of Education & Secretary
Presented to: Board of Trustees
Submitted on: July 10, 2018
Submitted by: Chris N. Roehrig, Director of Education & Secretary

**ST. MARY'S CATHOLIC LEARNING CENTRE –
SPRUCEDALE CAMPUS
(DEDICATED TO ST. GIOVANNI (JOHN) BOSCO*)**

Public Session

BACKGROUND INFORMATION:

The Ministry of Education and the Ministry of Children and Youth Services approached staff of the Brant Haldimand Norfolk Catholic District School Board in the spring of 2018 to explore the feasibility of taking over the learning program offered at Sprucedale Youth Centre from the Grand Erie District School Board. As reported in the media, the GEDSB divested themselves from the program at the youth centre for financial reasons.

DEVELOPMENTS:

The district has received short-term funding to release staff to analyse the feasibility of the program and to develop interim plans for a transition from GEDSB to the Board. Rob Campbell (former principal of Assumption College School and St. John's College) was assigned the job of exploring the financial and logistical feasibility of taking over the program. The Board staff have explored funding with the Ministry of Education (section 23 funding model), staffing and human resources issues (meetings with GEDSB staff) and programming options (visits to other similar or related facilities).

Leadership – Two 0.25 FTE retired principals to get the program off the ground – anticipating for October/November 2018. During the next academic year – the Board will endeavour to hire a 0.5 Vice-Principal of Continuing Education reporting to the Principal of Continuing Education at the elementary vice-principal salary.

Staffing – Six FTE secondary teachers (one intake/short term stay teacher, two technology teachers, and three secondary core subject teachers). Summer school to operate at the continuing education rate (not grid rate). Additional support staff are funded for this model.

Finance – The allocation for the education program at Sprucedale Youth Facility approved for the 2018-19 school year is approximately one million dollars for itemized expenditures including: Teachers; Educational Assistants; Other Salaries (Administrative Support/Secretary); Benefits; Direct Operating; and Capital.

In addition, a discretionary budget of up to \$50 000 is included to cover operating and supply costs.

Care, Treatment, Custody, and Correctional programs are funded as part of the Special Education Grant of the GSN. The CTCC Amount is one of the 6 components of the Special Education Grant.

This funding supports school boards' provision of education programs to school-aged children and youth in care and/or treatment centres, and in custody and correctional facilities. A school board provides these services under a written agreement between the school board and the facility.

School boards apply for program approval to the ministry (Special Education/ Success for All Branch) through their Regional Office on an annual basis. The ministry reviews the program approval submission in the spring, and provides approval to school boards typically in April. Funding for approved programs is then flowed as part of a school board's GSN envelope according to the monthly GSN payment schedule.

Risk Management (financial) – The Board will include notice provisions to:

- prevent overstaffing in the instance that Sprucedale closes in manner that is not consistent with redundancy/recall dates in our collective agreements,
- pull out of the program if it becomes cost prohibitive to the Board, and
- ensure that equipment and capital that is currently in the facility remains there upon takeover of the program.

Staff will analyze the fiscal feasibility on an annual basis to determine whether or not the program can continue to run.

Funding Comparative Analysis – the proposed BHNCDSB model will save 0.5 FTE principal and the delta wage reduction of grid rate to continuing education rate for summer school (approximate saving of \$250 per teacher per day for the 30 days of instruction during the summer). There are no plans to include any additional staffing allocations into collective agreements that will mitigate future costs.

Enrolment/Program – The number of students varies from day-to-day with an estimated maximum enrolment of 27 students receiving program on a regular basis. The maximum class size will not exceed 8 students, except for Construction and Transportation shops where the maximum class size shall not exceed 6 students.

Pope Francis has renewed the call of Catholics to serve and encounter those in prisons. His Holiness has set the example by washing the feet of prisoners each Holy Thursday.

Rome, Italy, Mar 29, 2018 / 12:25 pm ([CNA/EWTN News](#)).- Pope Francis had a message for prison inmates at the Mass for the Lord's Supper on Holy Thursday: Jesus does not play it safe but takes a risk on each one of us, even to the point of washing our feet in the act of a servant.

"Jesus comes to serve us, and the signal that Jesus serves here today, at the Regina Coeli prison, is that he wanted to choose 12 of you, like the 12 apostles, to wash your feet," the Pope said March 29.

Francis noted that Jesus takes a risk on everyone, even himself, telling the 12 inmates whose feet he would wash later in the Mass that as he bows in front of them, they should think: "Jesus took a risk on this man, a sinner, to come to me and tell me who loves me."

"This is service, this is Jesus: he never abandons us; he never tires of forgiving us. He loves us so much." Catholic News Agency

* While working in Turin in the early 19th century, where the population suffered many of the effects of industrialization and urbanization, Giovanni Bosco (an Italian priest) dedicated his life to the betterment and education of street children, juvenile delinquents, and other disadvantaged youth. (Wikipedia)

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approve the implementation of continuing education program for youth in care at the Sprucedale Youth Centre.